



**FULL SIZE: 11.5" x 5"**  
**FOLDED SIZE: 7.25" x 5"**

**Before Submitting Art Check To Make Sure:**

**All images & document color settings  
are CMYK (not RGB) & 300dpi**

**All art extends to the orange bleed line  
(.125" from cut lines)**

**All text & important information  
are inside the blue safety lines**

Place your design (images, text, etc.) on the *Art Layer*.  
Place *ALL* variable data on *Variable Text Layer* - defined by < >

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<FULLNAME>  
<ADDRESS 1> <ADDRESS\_2>  
<CITY>, <ST> <ZIP>



**DO NOT DESIGN IN GREY MAILING AREA**

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